

Minutes of Shakers Business Meeting – August 21, 2023

Attending: Cathy E, Edwin B, Michelly R, Linda H, Josiah B, Richard, Jo, Pat (by proxy Joe H), Arin, Joe H

Meeting called to order at 6:15 pm - Meeting adjourned at 6:45 PM

Regular Business Agenda

Minutes from July 2023 Business Meeting: APPROVED

Banking report: (Cathy E) APPROVED

Literature report: (No Report)

Purchasing report: (No Report)

GSR report: (Michelly R) Still waiting to be re-admitted to Area 93

CSR report: (Linda H) Highlights will be placed on the board in the room. Linda resigned her commitment and Josiah B will be the new CSR.

Regular, Old & Ongoing Business

New Steering Committee Chair Elected. Cathy E will serve for regular term of 2 years.

Soberfest Recap: The Soberfest was a great success. We saw a profit of \$1,096.26. Suggestions made for next year: appoint a co-chair in the event that the chair needs assistance; have a better plan for ticket distribution given the fact that some members pay through Venmo; establish a more accurate headcount on Wednesday BEFORE the event.

Repay Prudent Reserve: A motion was made and approved to return \$268.75 back to the prudent reserve which was used to cover a short month. The desired prudent reserve balance is \$5,000.

Information/Distribution: It was agreed that all information that is provided to Secretaries should also be sent to the Zoom Hosts so that any Shakers business can be kept updated to all members (in-person and Zoom). All communications will be completed via email, unless an emergency arises.

Room Details: The rent will increase in our space to \$897.75 beginning 9/1/2023. The management company requested a physical inspection. Edwin met the management company representative at the room on Wednesday 8/16/2023. The physical inspection was uneventful. However, Edwin noticed that the room did not look clean. The Business Meeting agreed on the following: Cathy will contact the janitor and mention that he should pay attention to the countertops in addition to the floors and bathroom. A notice will be sent to all secretaries that each meeting is responsible for wiping down the counters and getting rid of any food in the refrigerator that should be thrown away. Also, we will put up a sign near the coffee station that will encourage all members to take responsibility for the cleanliness of our physical space.

New Business

Pest Control: While Edwin was in the room, he also spoke with our neighbor who informed us that he is working with a new pest control guy. Cathy will make arrangements to have our room serviced at the

same time as the neighbors have their service. The neighbor has a key to our room and can assist with providing access to the vendor.

Service Commitments: An updated list of Shakers Trusted Servants will be posted in the room. A copy is attached to these minutes for the Zoom community.

By: Cathy Emmett

Cathy Emmett, Secretary ProTem

Dated: 08/21/2023

Next Meeting September 18, 2023